

Thank you for your interest in donating mutual funds to Central Florida Foundation. The following outlines procedures for making such gifts. For specific legal, tax or investment questions, we recommend you consult your financial, legal or tax professional.

Mutual Funds

1. Complete the Mutual Fund Gift Transmittal Form (next page).
2. Provide it to your broker. Your broker will need to reach out to Janel Liddelow-Johnson - 404-230-5076 or Dawn Keevill-Carey - 404-588-8296 at Truist Bank to coordinate the transfer. (See transmittal form).
 - Phone: 404-724-3556
 - Email: TruistBankGiftClearing@truist.com

*** Truist must be notified of incoming mutual fund gifts in order to avoid significant processing delays of more than one business week.*
3. Email a copy to Steve Jerina at sjerina@cffound.org

For assistance, please contact Steve Jerina, VP of Philanthropic Strategies and Partnerships at 407-872-3050 ext.123.

To transfer Mutual Funds as a donation to Central Florida Foundation, please communicate the following instructions to your broker in writing *and email to Steve Jerina at sjerina@cffound.org*:

Broker Name: _____ Broker Phone: _____

Firm Name: _____

Address: _____

Re: _____

Donor's Name: _____

Subject: Mutual Fund Gift Transfer (non-ACATS Eligible)

Non-ACATS Eligible: Please contact Janel Liddelow-Johnson (404) 230-5076 or Dawn Keevill-Carey (404) 588-8296 at Truist Bank to coordinate transfer or email: TruistBankGiftClearing@Truist.com.

ACATS eligible: DTS 2039 – SEI Private Trust Co | For further credit: Truist Bank| Final credit: Central Florida Foundation #5640280

Dear Broker:

Please accept this letter as a request and authorization to execute the following Mutual Fund gift transfer from the above referenced account. Please deliver these shares to the broker for Central Florida Foundation as follows:

Company Name: _____ **Symbol:** _____

Number of Shares: _____

Date of Transfer: _____

(Note: the date of your gift will be the date the stock is titled in Central Florida Foundation's name or is transferred to our account.)

The Federal I.D. number for Central Florida Foundation is 59 - 3182886. If you have any questions, please contact Steve Jerina, VP of Philanthropy at 407-872-3050, ext. 123.

Sincerely,

Signature

Date

Donor Address: _____

Fund Designation for this gift: _____